

**PAXTANG BOROUGH**  
**Regular Business Meeting**  
**3423 Derry Street – Harrisburg, PA**  
**July 16, 2019**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council Members	Joshua Eisner David Gui Bonnie Pugliese
Mayor	Sheilah Borne Fuller

**COUNCIL MEMBERS ABSENT**

Council Member	Thomas Wingert
Council President Pro-Tempore	Jack Thomas

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Council Solicitor	J. Stephen Feinour
Borough Engineer	Jeremy Smith
Borough Fire Chief	Todd Zwigart – Absent

**AUDIENCE PARTICIPATION**

Manager Stambaugh stated Borough resident, **Mr. Pete Panza of 3101 Derry Street** would like Council to consider installing personalized handicapped parking signs in the Borough. No discussion was held by Council.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss asked if anyone had questions or concerns with regard to the MS-4 program. Hearing none, President Bloss proceeded with the Regular Business Meeting.

**MINUTES**

\*1) Vice-President Spackman made a motion to dispense with the reading of the Minutes from the June 18, 2019 Regular Business Meeting and to approve the same. Motion seconded by Councilman Eisner. Motion carried.

**TREASURER'S REPORT**

Secretary Clark read the Treasurer's Report for the month of June 2019 as follows:

<b>GENERAL FUND</b>	\$408,834.53
<b>SEWER ACCOUNT</b>	\$646,822.79
<b>LIQUID FUELS</b>	\$ 68,444.43
<b>SOLID WASTE</b>	\$101,982.19
<b>CAPITAL RESERVE</b>	\$351,444.14

\*2) Councilman Eisner made a motion to approve the Report of the Treasurer for the month ending June 30, 2019. Motion seconded by Councilman Gui. Motion carried.

**POLICE REPORT**

Swatara Township Police Chief Darrell Reider stated 116 calls for service were placed for Paxtang for the month of June. Fourteen traffic citations, 14 traffic warnings, 6 parking violations, 1 traffic enforcement detail, 11 foot and

bicycle details, and 4 directed mobile patrol details in response to drug related intelligence received through various methods were conducted.

Chief Reider and various officers participated in or assisted with the 19<sup>th</sup> Annual Tour de Belt Capital Area Greenbelt Association bicycle fundraiser. Anti-bullying and Active Shooter trainings were provided to various businesses and organizations. Chief Reider reported that the Swatara Township Fire Works Ordinance is now in effect. A proposal to offer police services has been submitted to Manager Stambaugh. Chief Reider and his officers look forward to the opportunity to continue serving Paxtang.

## **TRAFFIC STUDIES**

### **WALNUT STREET AT APPLE STREET**

The installation of an additional stop sign for northbound traffic on Walnut Street making this a four way stop intersection. Study performed by Patrolman Brandon Ryder.

### **30<sup>TH</sup> STREET AT GREENWOOD STREET**

The installation of an additional stop sign for southbound traffic on 30<sup>th</sup> Street and Greenwood Street. Study was performed by Patrolman Brandon Ryder.

## **REPORT OF THE FIRE CHIEF**

Deputy Fire Chief John Tinari provided Council with the June 2019 Report along with a report outlining activities for the first six months of 2019. For the month of June, the Fire Company ran a total of 27 calls, 5 being in the Borough with a total manpower of 98 and an average crew of 4. Total time in service was 8 hours and 45 minutes. The Engine ran 13 calls, the Rescue 19, the Utility 0, Officer In Charge 0, and Fire Police 0. Calls in the Borough were 2 Automobile Accidents, 1 Odor Investigation, 1 Electrical Fire, and 1 Assist Emergency Medical Services. Three non Borough calls went unanswered for the month of June. Training consisted of Dauphin County Run Day, Maintenance Night, and Ladders, and Engine Company Run-Ins. Training was also held using a FAST Board, a board used for emergency evacuation of a downed firefighter. Top five responders were Chief Zwigart at 17, Deputy Chief Tinari at 13, Lt. Lemmon at 10, Firefighter Fink at 9, and Firefighter Clark at 8. Paxtang assisted the City of Harrisburg with three river rescues. A chicken Bar B Q scheduled for June 27 to benefit the Swatara Canine Unit will be rescheduled for 2020. Chief Zwigart and Deputy Chief Tinari will be attending training at the National Fire Academy in Maryland. Members participated in "Water Day" at Patriot Camp by providing water for camper activities. \$1,323.00 collected during Patriot Camp's "Penny Wars" was donated to the Fire Company. Patriot Camp is a week long summer program held at Saussaman Park with an emphasis on providing fundamentals on patriotism and community outreach. Manager Stambaugh is now in possession of An Automated External Defibrillator. Discussion will be held on a proper location for the installation of the AED.

## **REPORT OF EMERGENCY MEDICAL SERVICES (STEMS)**

**Chief Matthew Bailey, Executive Director/Chief with Susquehanna Township EMS** said for those interested, STEMS offers training for the use of AEDs. Chief Bailey reported 13 calls for service were placed for Paxtang with an average dispatch to at patient time of 6 minutes and 41 seconds for Advanced Life Support and 7 minutes and 57 seconds to at patient time for Basic Life Support. Total time handling emergency calls was 12.16 hours. Advanced Emergency Medical Technicians will be added to the STEMS program which will provide a level of advanced capabilities for those in need of treatment.

## **REPORT OF THE BOROUGH MANAGER**

### **COMMUNITY MOVIE NIGHT**

Due to technical difficulty, the Paxtang Community movie night, held on July 3, 2019, will need to be rescheduled for a later date in time.

## **DAUPHIN LEBANON COUNTY BOROUGH ASSOCIATION (DLCBA)**

The third quarter meeting of the DLCBA will be held on July 23 at the Perkins Family Restaurant located at 7833 Linglestown Road, Harrisburg. Scheduled speaker will be Mr. Frank Lynch, Pennsylvania Department of

Environmental Protection Local Government Liaison and Susquehanna Township President Commissioner. Discussion will be held on DEP grants and other programs.

#### **NATIONAL NIGHT OUT**

Paxtang Borough will participate in National Night Out on Tuesday, August 6, 2019. Swatara Township will be hosting their National Night Out at Vanetta Park located at 4901-4999 South 50<sup>th</sup> Street in Swatara Township. Manager Stambaugh asked for authorization to approve requests for road closures from Borough residents for this event. To be addressed under New Business.

#### **STORMWATER FEES**

A Stormwater fee is in draft form and will be discussed with the Borough Treasurer and the Administration Committee. This fee will go towards financing the cost of stormwater programs.

#### **AMERICANS WITH DISABILITIES RAMP PROJECT**

Fogle Masonry of 610 Sheepbridge Road York Haven, PA has submitted an estimate to install 10 ADA ramps at a cost of \$9,675.00. Additional ramps may be installed after a decision from Councilman Wingert, Chairperson of the Highway Committee. An updated estimate from the contractor will be required for additional ramps. The focus will be in the vicinity of the Paxtang Elementary School and a portion of Paxtang Avenue.

#### **RESOLUTION 19-06 – A RESOLUTION TO ERECT A FIRE COMPANY CRABFEST BANNER ACROSS DERRY STREET**

To be addressed under New Business.

#### **REPORT OF CODES ENFORCEMENT**

The following permits were issued for the month of June: 14 Sidewalk, 1 Building, 1 Zoning, 0 Street Cuts, 0 Sewer.

#### **REPORT OF THE MAYOR**

No Report from Mayor Borne Fuller

#### **REPORT OF THE SOLICITOR**

No Report from Solicitor Feinour

#### **REPORT OF THE ENGINEER**

##### **2016 MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES IMPLEMENTATION FUNDING PROJECT**

Documentation has been provided to the Borough Solicitor for preparation of an operation and maintenance agreement and a declaration of deed restrictions. These items are required for the final reimbursement request to close out the grant with the Department of Environmental Protection. This project is located at Park Terrace and Prince Street.

##### **2017 MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES IMPLEMENTATION FUNDING PROJECT**

The Department of Environmental Protection has extended the grant to September 30, 2019. Construction has been completed by Farhat Excavating. This project is located at Park Terrace and Brookwood St.

#### **2019 STREET PROJECT – MILL AND OVERLAY**

The following base bids were received for the Mill and Overlay Project for 2019 which includes 32<sup>nd</sup> Street from Derry Street to Prince Street:

Construction Masters Services, LLLC  
150 Grings Hill Road  
Sinking Spring, PA 19608  
\$78,800.00

Pennsy Supply Inc.  
2400 Thea Drive Suite 3 A  
Harrisburg, PA 17111  
\$75,475.00

E. K. Services, Inc.  
260 Old York Road  
New Cumberland, PA 17070  
\$71,807.75

Engineer Smith recommended awarding the base bid to E. K. Services, Inc. in the amount of \$71,807.75. Alternate bids included Brisban Street from 32<sup>nd</sup> Street to Park Terrace and Brisban Street from 32<sup>nd</sup> Street to 31<sup>st</sup> Street. E.K. Services has worked in the Borough in the past and Engineer Smith is familiar with their workmanship. To be addressed under New Business.

#### **REPORT OF COMMITTEES**

*Administration* – No Report from Councilman Eisner

*Highway* – No Report due to the absence of Councilman Wingert

*Property and Recreation* – No Report from Vice-President Spackman

*Public Safety* – No Report from Councilman Gui

*Public Relations* – No Report from Councilwoman Pugliese

*Health and Sanitation* – No Report due to the absence of Councilman Thomas

#### **NEW BUSINESS**

##### **SOLID WASTE CONTRACT – EXTENSION**

\*3) Councilman Gui made a motion to approve the extension of the Solid Waste contract with Waste Management to the year 2020 at the 2019 rate. Motion seconded by Vice President Spackman. Vice-President Spackman asked if the extension was just to 2020. Manager Stambaugh said an option exists to extend the contract for a second one year period. Manager Stambaugh recommended services be put to bid at that point. Motion carried after discussion.

##### **TRAFFIC STUDY – 30TH STREET AT GREENWOOD STREET**

\*4) Vice-President Spackman made a motion to approve the addition of a stop sign at 30<sup>th</sup> Street and Greenwood Street southbound on 30<sup>th</sup> Street. Motion seconded by Councilman Gui. Motion carried.

##### **TRAFFIC STUDY – WALNUT STREET AT APPLE STREET**

\*5) Vice-President Spackman made a motion to approve the addition of a stop sign northbound on Walnut Street at the intersection of Apple Street. Motion seconded by Councilman Eisner. Motion carried.

##### **AWARD BID – MILL AND OVERLAY – E. K. SERVICES**

\*6) Councilman Gui made a motion to approve the base bid for the street paving project to E. K. Services in the amount of \$71,807.75. Motion seconded by Vice President Spackman. Motion carried.

##### **RESOLUTION 19-06 - CRABFEST BANNER OVER DERRY STREET**

\*7) Councilman Eisner made a motion to approve **Resolution 19-06**. Motion seconded by Councilman Gui. Motion carried.

##### **ROAD CLOSURES - NATIONAL NIGHT OUT**

\*8) Councilman Eisner made a motion authorizing Manager Stambaugh to approve any requests for road closures for National Night Out on August 6, 2019. Motion seconded by Vice-President Spackman. Motion carried.

##### **APPOINTMENT – ZONING HEARING BOARD – JOHN R. MOYER**

Manager Stambaugh presented for Council's consideration, the appointment of Mr. John R. Moyer of 25 North 31<sup>st</sup> Street to fill the current vacancy on the Zoning Hearing Board. Mr. Moyer has agreed to serve on the Board.

\*9) Vice-President Spackman made a motion to appoint Mr. John Moyer to serve on the Zoning Hearing Board for the current vacancy. Motion seconded by Councilman Gui. Motion carried.

#### **ORDINANCE 667 –ADVERTISE – FIREWORKS**

Manager Stambaugh offered for Council's consideration for advertisement the Paxtang Borough Firework Ordinance. Discussion and consideration of passage will take place at the August 20 Regular Business Meeting.

\*10) Vice President Spackman made a motion to advertise the proposed Ordinance of the Borough of Paxtang to regulate the use of Fireworks within the Borough and for violations there of. Motion seconded by Councilman Gui. Motion carried.

#### **OLD BUSINESS**

No Old Business was brought forth

#### **COMMUNICATIONS**

Manager Stambaugh said the Central Dauphin East High School Band and a local Boy Scout Troop will be volunteering with grooming the Grunden Garden in the Paxtang Commons Park and mulching at the two playgrounds in the Borough. Contact will be made with an individual to discuss an art mural for the retaining wall on South Paxtang Avenue at the Norfolk Southern Railway underpass.

#### **EAGLE SCOUT PROJECT – ANDREW SENECA**

**Mr. Andrew Seneca of Scout Troop 302** was the leading force behind renovations made to the scoreboard at Saussaman Park. Due to the Borough being the beneficiary of the project, Mr. Seneca turned over \$3.55 in unspent funds to the Borough which will be deposited into the General Fund.

#### **PRESENTATION OF THE BILLS**

\*11) Vice-President Spackman made a motion that the Borough pay their just and lawful debts. Motion seconded by Councilman Eisner. Motion carried.

#### **EXECUTIVE SESSION**

At 7:37 p.m. President Bloss announced that Council would retire to Executive Session. Manager Stambaugh, Mayor Borne Fuller, and Solicitor Feinour were invited to attend. President Bloss stated Council would be reconvening after the Executive Session. President Bloss relieved Secretary Clark from her secretary duties for the remainder of the evening. Manager Stambaugh resumed the responsibility of the taking of the minutes for the Regular Business Meeting following executive session.

At 8:06 p.m. President Bloss reconvened the Regular Business Meeting following a brief Executive Committee Session where matters of personnel and potential litigation were discussed. President Bloss asked if any business would be brought before Council.

\*12) Councilman Gui made a motion that Council accept the proposal as received by the Swatara Township Police Department to provide police services to the Borough of Paxtang for the next five years at a set cost. Motion seconded by Vice-President Spackman. Motion carried with one abstention by President Bloss.

President Bloss stated an Executive Committee Session was held at the Council Workshop meeting on Tuesday, July 2, 2019.

#### **ADJOURNMENT**

\*13) Councilman Eisner made a motion to adjourn the July Regular Business Meeting. Motion seconded by Vice-President Spackman. Motion carried. Meeting adjourned at 8:09 p.m.

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Secretary

- 1.Minutes
- 2.Treasurer's Report
- 3.Extend Solid Waste Contract – Waste Management for Additional Year

4. Traffic Study – 30<sup>th</sup> and Greenwood
5. Traffic Study – Walnut and Apple
6. **Award** Bid – Mill and Overlay – E.K. Services
7. **Resolution 19-06** – Crabfest Banner
8. Road Closures – National Night Out
9. **Appoint** Zoning Hearing Board Member – John Moyer
10. **Advertise** Proposed Firework Ordinance 667
11. Presentation of Bills
12. **Approve** Proposal – Swatara Township for Police Services – 5 Years
13. Adjourn

