

**PAXTANG BOROUGH COUNCIL**  
**Municipal Building 3423 Derry Street**  
**February 16, 2016**

President Martin called the monthly meeting of the Paxtang Borough Council to order at 7:03 p.m., followed by the Pledge of Allegiance.

**COUNCIL MEMBERS PRESENT**

Council President	Nathan Martin
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**COUNCIL MEMBERS**

Kathleen Bloss  
Raymond Patackis  
Chris Spackman  
Thomas Wingert

**COUNCIL MEMBERS ABSENT**

Mayor	John R. Ninosky
Council Vice-President	Eric Fillman
Council Member	John Thomas

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Nathaniel J. Flandreau for J. Stephen Feinour
Borough Engineer	W. Max Shradley
Borough Fire Chief	Todd Zwigart

**AUDIENCE PARTICIPATION**

**Mrs. Darlene Kvaternik, Shade Tree Chairperson and resident of 3309 Brisban Street** informed Council that the Shade Tree Commission will meet on Wednesday, February 24. Letters have been sent to homeowners having property located at or near planting sites under consideration for receiving a Shade Tree.

**Mrs. Vickie Mora of 222 North 30<sup>th</sup> Street** voiced her concern with the height and material of a fence at 218 North 30<sup>th</sup> Street as the property owner has multiple canines that have the ability to jump the fence as installed. Mrs. Mora asked Council to consider raising the height restrictions as outlined in the present Ordinance and is concerned about the safety of her family. President Martin said the owner of 218 North 30<sup>th</sup> Street could apply to the Zoning Hearing Board and request a variance to raise the height of their fence. President Martin said Manager Stambaugh could provide assistance to Mrs. Mora if she would be interested in applying for a variance with regard to her fence. It was suggested that Mrs. Mora contact Swatara Police when she observes the dogs running at large. Several Council members agreed to assess the situation with a visit to the site. Discussion was held on reviewing the current Zoning Ordinance for the definition of the word "Kennel" as it relates to the Borough.

**Mr. Keith Weinhold of 3418 A Derry Street** voiced his concern with vehicles parking in a "No Parking Zone" in the vicinity of Elm and Apple Streets. Swatara Township Police Chief Jason Unmberger suggested Mr. Weinhold contact them when vehicles are parked in the "No Parking" zone. Mr. Weinhold said this practice made it difficult for Borough Public Works employees to plow the area of snow.

**MUNICIPAL SEPARATE STORMWATER SYSTEM (MS-4)**

President Martin asked if anyone in attendance had any questions or concerns with regard to the MS-4 program. Hearing none, President Martin continued with the meeting.

## **MINUTES**

\*1) Councilman Wingert made a motion to dispense with the reading of the Minutes from the January 19, 2016 Regular Business Meeting and approve the same. Motion seconded by Councilman Spackman. Motion carried.

## **TREASURER'S REPORT**

President Martin asked Secretary Clark to read the Treasurer's Report for the month ending January 2016:

GENERAL FUND	\$26,212.05
SEWER ACCOUNT	\$462,421.33
LIQUID FUELS	\$46,027.80
SOLID WASTE	\$15,075.22
CAPITAL RESERVE	\$172,975.60

\*2) Councilman Wingert made a motion to approve the Treasurer's Report as read. Motion seconded by Councilwoman Bloss. Motion carried.

## **POLICE REPORT – SWATARA TOWNSHIP**

Swatara Township Police Chief Jason Umberger presented an overview of police activities for the month of January stating a total of 112 calls for service were placed for Paxtang. Officers attended seven school lunches and provided eight foot patrols at the Paxtang Elementary School, The Swatara Township Citizens Police Academy is underway, and a blood drive was hosted through the Central PA Blood Bank. A study of southbound traffic was performed over a three day period on Paxtang Avenue. Results showed an average speed for the 4,707 vehicles traveling southbound to be 32.31 in a 35 mile per hour posted area. It was the opinion of Chief Umberger that this area presents no issue with regard to excessive speeding.

## **REPORT OF THE FIRE CHIEF**

Chief Zwigart presented the report of Fire Company and Fire Police activities for the month of January. The Fire Company had a total of 32 calls with an average crew response of 4 for a total of 115 in manpower. Total hours in service was 20 hours and 45 minutes. Total runs were 11 for the Engine, 20 for the Rescue, and 1 for the Duty Officer. Chief Zwigart took this opportunity to thank the Paxtang Fire Police for providing assistance with crossing patrons during the Paxtang Lions Pancake Breakfast and to EMA Director Robin Bloss and Mr. Denny Beaver for their assistance. Trainings consisted of 1 Maintenance night and 1 SCBA training. There was no Fire Police report for January.

## **REPORT OF THE MANAGER**

### **SUSQUEHANNA AREA MOUNTAIN BIKE ASSOCIATION (SAMBA)**

Manager Stambaugh said SAMBA will hold a winter party and fundraiser on February 21 at the Paxtang Grill. The fundraiser will help defray costs associated with the upkeep of the hiking and biking trail that traverses the Capital Area Greenbelt in the gated Cameron & Paxtang Parkways.

## **BLACKFORD VENTURES LLC**

Manager Stambaugh will be attending a seminar on February 29 sponsored by Blackford Ventures LLC on the topic of adequately funding municipal pensions. Council members wishing to attend should contact Manager Stambaugh.

## **DAUPHIN LEBANON COUNTY BOROUGH ASSOCIATION (DLCBA)**

The DLCBA will meet on Tuesday, February 29 at the City Line Diner located at 3302 Derry Street. A "meet and greet" will begin at 6:00 p.m. followed by a dinner and meeting at 6:30.

## **CAPITAL REGION COUNCIL OF GOVERNMENTS (CAPCOG)**

CAPCOG will hold its Board of Delegates meeting on April 29. The annual Board of Delegates conference is set for October 14 and 15.

## **COFFEE WITH THE CHIEF**

Borough residents and homeowners are encouraged to join Swatara Police Chief Jason Umberger on Thursday, March 10 from 9:00 a.m. to 10:00 a.m. at the City Line Diner to discuss community matters of interest, learn more about the Department, offer tips, and share information directly with Chief Umberger.

### **PESTICIDE APPLICATION - CERTIFICATION**

A Pesticide Application Business License has been received from the Pennsylvania Department of Agriculture Bureau of Plant Industry Business. Public Works employee Eric Kessler has received certification and is recognized as the Pesticide Applicator for Paxtang Borough.

### **CAPITAL AREA GREENBELT**

Manager Stambaugh will meet with Mr. Scott Shepler, a volunteer with the Capital Area Greenbelt to set up a time to provide a presentation on stormwater restoration as it relates to the Paxtang Parkway system.

### **HIGHWAY ACTIVITY LOG**

Manager Stambaugh presented for Council a spreadsheet of activities performed by Public Works employees. Hours of completion for various duties listed will be compiled and presented to Council on a monthly basis.

### **REPORT OF THE MAYOR**

No Report due to the absence of Mayor Ninosky

### **REPORT OF THE SOLICITOR**

No Report from Nathaniel Flandreau

### **REPORT OF CODES AND ZONING**

Paxtang Borough is utilizing the services of Samantha Everett, Building Code Director for Swatara Township for questions, concerns, and the issue of building permits as presented to the Borough. Issues regarding Zoning will be directed to Swatara Township Zoning Officer, Janet Harding. An Inter-Municipal Agreement should be available for the March Regular Business Meeting.

### **REPORT OF THE ENGINEER**

Engineer Shradley presented for Council's consideration street projects for 2016-2019. Councilman Patackis asked if a sealant could be used on manhole covers that are raised above street grade to provide protection from damage due to snowplows. Public Works employee Saul Schmoltz is collaborating with Councilman Wingert to evaluate the situation, obtain pricing, and apprise Council on their findings. Grant recipients with regard to funding for the construction of urban storm water Best Management Practices should be announced shortly by the Department of Environmental Protection. The MS-4 Plan should be reviewed to determine and develop a plan of action for any items needed for completion prior to the end of the annual reporting period of March 31, 2016.

### **REPORT OF COMMITTEES**

*Administration* – No Report from Councilwoman Bloss

*Highway* – Councilman Wingert asked President Martin to present for Council's consideration **Resolution No. 5-16**, A Resolution commending the Borough staff for their efforts during the record breaking snowstorm of January 2016. President Martin proceeded with the reading of **Resolution No. 5-16** and took this opportunity to publically thank Manager Stambaugh, Secretary Clark and the Highway Department for their efforts put forth during this period of adverse weather conditions. Action will be taken under New Business. Councilman Wingert is looking into the possibility of renting or purchasing a street sweeper. Public Works employees would like to replace equipment they feel to be of an unsafe nature. This will be discussed at an upcoming Workshop.

*Property and Recreation* - Councilman Patackis discussed an interest in retro fitting current fluorescent light panels with light emitting diode units or LED's, in the Fire House Engine Bay. Councilman Patackis suggested a purchase be made not to exceed \$600.00 for the installation. Action to be considered under New Business.

*Public Safety* – No Report due to the absence of Vice-President Fillman

*Public Relations* – Councilman Spackman said the Paxtang Post will be delivered via the United States Postal System. The deadline for submission of articles for the next edition of the Post will be March 15.

*Health and Sanitation* – No Report due to the absence of Councilman Thomas

## **NEW BUSINESS**

### **RESOLUTION NO. 05-16**

President Martin presented for Council's consideration, **Resolution No. 05-16**, a Resolution Commending the Borough Staff for their efforts during the record breaking snowstorm of January 2016. **Resolution No. 05-16** was read by President Martin earlier this evening.

\*3) Councilman Wingert made a motion to adopt **Resolution No. 05-16**. Motion seconded by Councilwoman Bloss. Motion carried.

### **RESOLUTION NO. 06-16**

President Martin presented for Council's consideration, **Resolution No. 06-16**, a Resolution adopting the Dauphin County 2015 Hazard Mitigation Plan. President Martin proceeded to read **Resolution No. 06-16**.

\*4) Councilman Spackman made a motion to adopt **Resolution No. 06-16**. Motion seconded by Councilman Wingert. Motion carried.

### **RESOLUTION NO. 07-16**

President Martin presented for Council's consideration, **Resolution No. 07-16**, a Resolution naming First National Bank as the successor of METRO Bank and Financial Institution for the Borough of Paxtang.

\*5) Councilwoman Bloss made a motion to adopt **Resolution No. 07-16**, a Resolution naming First National as the Financial Institution for Paxtang Borough. Motion seconded by Councilman Patackis. Motion carried.

### **RESOLUTION NO. 08-16**

President Martin presented for Council's consideration, **Resolution No. 08-16**, a Resolution Amending The General Borough Fee Schedule For 2016.

\*6) Councilman Spackman made a motion to adopt **Resolution No. 08-16**. Motion seconded by Councilwoman Bloss. Motion carried.

## **REQUEST FOR USE OF SAUSSAMAN PARK**

A Request has been received from Ms. Gretchen McDonel with the Paxtang PTO asking for use of Saussaman Park for the Paxtang Elementary School May Fair on Saturday May 14, 2016 from 10:00 a.m. to 2:00 p.m.

\*7) Councilman Wingert made a motion authorizing the Paxtang Elementary School use of Saussaman Park for their May Fair and to waive any and all fees associated with the rental of this facility. Motion seconded by Councilwoman Bloss. Motion carried.

## **LOCAL ORDINANCE ENFORCEMENT OFFICER**

President Martin presented for Council's consideration a request from Manager Stambaugh proposing Council appoint Public Works employee, Saul Schmolitz as the Local Enforcement Officer to handle issues relating to property maintenance.

\*8) Councilman Wingert made a motion appointing Mr. Saul Schmolitz as the Local Ordinance Enforcement Officer. Motion seconded by Councilman Spackman. Motion carried.

## **ENGINE BAY LIGHTING**

\*9) Councilman Patackis made a motion to fund the cost of replacing the existing outdated florescent light system in the Fire House Bay with LED lighting at a cost not to exceed \$600.00. Motion seconded by Councilman Wingert. Motion carried.

## **HYDRANT FLAGS**

Councilman Wingert asked for a progress report regarding the purchase of fire hydrant flags. Manager Stambaugh reported an estimate of \$700.00 to replace current inventory. Councilman Wingert requested this topic be discussed at an upcoming Workshop.

## **COMMUNICATIONS**

### **Mrs. FRANK FORSYTH**

Manager Stambaugh read a note of appreciation from Mrs. Frank Forsyth for the kind expression of sympathy shown by Council, Manager Stambaugh, Mayor Ninosky, and Borough staff on the recent passing of Councilman Forsyth.

### **PAXTANG LIONS CLUB**

Manager Stambaugh read a note from the Paxtang Lions Club thanking Council for gratis use of the municipal gymnasium for the purpose of holding their annual pancake breakfast on February 13, 2016.

### **PRESENTATION OF THE BILLS**

\*10) Councilman Spackman made a motion to pay the bills. Motion seconded by Councilman Wingert. Motion carried.

### **ADJOURNMENT**

\*11) Councilman Wingert made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilwoman Bloss. Motion carried. Meeting adjourned at 8:24 p.m.

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Secretary

- 1.Minutes
- 2.Treasurer's Report
- 3.**Resolution No. 05-16** – Staff Commendation – Snowstorm January 2016
- 4.**Resolution No. 06-16** – Dauphin County 2015 Hazard Mitigation Plan
- 5.**Resolution No. 07-16** – Financial Institution – First National Bank
- 6.**Resolution No. 08-16** – Amending Fee Schedule
- 7.Use of Saussaman Park – Paxtang Elementary – May Fair
- 8.Appoint Local Ordinance Enforcement Officer
- 9.Engine Bay Lighting
- 10.Pay Bills
11. Adjourn