PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
September 19, 2018

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas
Council Members	Joshua Eisner
	David Gui
	Bonnie Pugliese
	Thomas Wingert
Mayor	Sheilah Borne Fuller

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	J. Stephen Feinour
Borough Engineer	W. Max Shradley and Jeremy Smith
Borough Fire Chief	Deputy Fire Chief John Tinari for Fire Chief Todd Zwigart

AUDIENCE PARTICIPATION

No participation from audience members

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss asked if anyone had questions or concerns with regard to the MS-4 program. Hearing none, President Bloss proceeded with the Regular Business Meeting.

MINUTES

*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the August 21, 2018 Regular Business Meeting and to approve the same. Motion seconded by Councilman Gui. The name of the homeowner of 3115 Derry Street will be corrected to read "*Leslie Rittle*". Motion carried after correction.

TREASURER'S REPORT

Secretary Clark read the Treasurer's Report for the month of August as follows:

GENERAL FUND	**$378,319.56**
SEWER ACCOUNT	**$629,867.44**
LIQUID FUELS	**$ 82,225.39**
SOLID WASTE	**$ 70,052.76**
CAPITAL RESERVE	**$313,271.47**

*2) Vice President Spackman made a motion to approve the Treasurer's Report for the month of August, 2018. Motion seconded by Councilman Thomas. Motion carried.

POLICE REPORT

Swatara Township Lieutenant Timothy Shatto presented for Council an overview of police activities for the month of August 2018 stating 86 calls for service were placed for Paxtang. Nine traffic citations, 2 non traffic citations, 9 motor vehicle warnings and 2 traffic enforcement details were carried out. Officers greeted Paxtang Elementary School students for the 2018-2019 term, are continuing with their T.E.A.M. "***T****eaching,* ***E****ducating,* ***A****nd* ***M****entoring*"

platform, attended a "*Child Care Fun Fair*", the Dauphin County Cultural Fest, Project Hope, the WITF Public Broadcast System "Ready Set Go" Kindergarten program, partnered with the Hershey Medical Center Pediatric Trauma Prevention Unit by providing information on bicycle safety, conducted "*Hoops with Heroes*" at local parks, a health fair at Highpoint Commons Shopping Center, and attended the Beulah Baptist Community Fair where officers met with members of the community. Active Shooter Training is being conducted throughout the Central Dauphin School District. Training focuses on proper techniques and procedures to follow in an emergency situation. The 6th annual 5K Hero Run will be held on November 4. Councilman Thomas expressed his gratitude to Swatara Township for having Corporal Timothy Bloss and Canine Officer J. T. attend the Paxtang Borough Labor Day picnic. Meetings are taking place with regard to standardization of equipment and training to be administered to teachers and staff in the Central Dauphin School District with regard to the "Stop the Bleed" campaign. This is a program encouraging bystanders to become equipped to assist in emergencies were victims are subject to bleeding. Lieutenant Shatto reported that an individual has been apprehended and an arrest has been made in the recent theft of packages from various properties in the Borough.

REPORT OF THE FIRE CHIEF

Deputy Fire Chief John Tinari reported that the Fire Company took first place "*Out of County*" Best appearing Engine 1500 gpm and up for the 8th year in a row at the Annual Schuylkill County Fireman's Convention. Deputy Tinari expressed his gratitude to Council for authorization to take the engine to Schuylkill County. The Fire Company ran a total of 24 calls, one being in the Borough which was an assist to Emergency Medical Services for a year to date total of 206. Total manpower was 107 with an average crew of 5. Hours in service was 13 hours and 23 minutes. The engine had 8 calls, the Rescue had 16. Four trainings were held with a total manpower of 18 for a total year to date of 138 hours. Trainings were held in Maintenance Night, Thermal Imaging Camera Operations, Engine/Rescue Operations, and Pump Special Operations Class. Open House at the fire station will be held on October 10 to coincide with Fire Prevention Week. Presentations will be held at the Paxtang Elementary School and the Paxton Presbyterian Church. Tickets for the annual "Crabfest" fundraiser are SOLD OUT.

REPORT OF EMERGENCY MEDICAL SERVICES

Due to the absence of Chief Matthew Bailey, Executive Director Chief with Susquehanna Township EMS, President Bloss presented for Council an overview of activities for the month of August, 2018. A total of 9 calls for service were placed for Paxtang Borough. The average dispatch to patient time was 6 minutes and 1 second. Average rolling response time was 6 minutes and 33 seconds. Average call length was 52 minutes and 45 seconds. The total time handling emergency calls in the Borough was 12 hours and 28 minutes.

REPORT OF THE MANAGER

SHADE TREE – DERRY STREET

Manager Stambaugh reported there are no actions or recommendations at this time from the Shade Tree Commission regarding a recent request for the planting of a Shade Tree at a Derry Street property.

MINIMUM MUNICIPAL OBLIGATION - MMO

The Municipal Requirement and Minimum Municipal Obligation 2019 Worksheet for non uniform employees was presented to Council. The MMO will be certified and submitted by September 30, 2018.

RESOLUTION 18-05 POLICE PENSION -PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM

To be addressed under New Business

MOVIE NIGHT – SEPTEMBER 22 – SAUSSAMAN PARK

The movie – "*Wonder* "will be shown at Saussaman Park on Saturday, September 22 starting at dusk. This event is offered to Borough residents free of charge.

ADVERTISEMENT - MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM (MS-4)

The Dauphin County Conservation District will coordinate the following projects: Newspaper advertisement in the Patriot News and informational posters for distribution to MS-4 target audiences. With no objection from Council, Manager Stambaugh will notify DCCD that Paxtang will be participating in this public education venture.

TRAFFIC CALMING DEVICE - SPEED BUMP REQUEST – DUKE STREET

A request has been received for the installation of a speed bump on Duke Street. Councilman Wingert said a traffic study was performed in this area approximately 6 months ago. Manager Stambaugh suggested the Highway Committee meet with an officer from Swatara Township and enter into discussion.

TRAFFIC STUDY – KELSO STREET – RUTHERFORD STREET – QUINCE STREET

Manager Stambaugh will provide Council members with the findings from a recent traffic study for the intersection of Kelso, Rutherford, and Quince Streets. Discussion was held at the June 19, 2018 Regular Business Meeting.

REPORT OF CODES ENFORCEMENT

Permits for August 2018 were 1 Building Permit and 0 Zoning Permits.

REPORT OF THE SOLICITOR

No Report from Solicitor Feinour

REPORT OF THE MAYOR

No Report from Mayor Borne Fuller

REPORT OF THE ENGINEER

Engineer Shradley introduced Mr. Jeremy Smith of RETTEW Associates. Mr. Smith has been involved in and is familiar with a variety of projects between the Borough and RETTEW. Mr. Smith will be Paxtang's contact as Engineer Shradley looks forward to retirement.

MILL AND OVERLAY

Based on the quote from E.K. Services to raise a manhole cover on Pike Street, between 31st and Park Terrace, the work will be performed by Borough Public Works employees.

RAMP REPLACEMENT PROJECT - AMERICANS WITH DISABILITIES ACT

Fogle Masonry has been given authorization to proceed with the installation of ADA ramps at six locations in the vicinity of the Paxtang Elementary School.

2016 MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES IMPLEMENTATION FUNDING PROJECT

Due to adverse weather conditions, seeding of the basin at Park Terrance and Price Street has been delayed.

DERRY STREET SANITARY SEWER REPLACEMENT PROJECT

Schedules have been delayed due to adverse weather conditions. An onsite pre construction meeting has been requested by PennDOT.

STREAM RESTORATION PROJECT

RETTEW Associates will be responding to an inquiry from the Department of Environmental Protection. Adverse weather conditions have caused concerns with the creek bank by the City Line Diner located at 3302 Derry Street.

REPORT OF COMMITTEES

Administration – No Report from Councilman Eisner

Highway – Councilman Wingert acknowledged a possible traffic study for Duke Street.

Property and Recreation

No Report from Vice-President Spackman

Public Safety – No Report from Councilman Gui

Public Relations - No Report from Councilwoman Pugliese

Health and Sanitation – No Report from Councilman Thomas

NEW BUSINESS

RESOLUTION 18-05 – POLICE PENSION PLAN

President Bloss read for Council **Resolution 18-05**, a Resolution waiving the five percent (5%) contribution or contributions of any kind to the Pennsylvania Municipal Retirement System by former Paxtang Police Officers.
*3) Councilman Thomas made a motion to adopt **Resolution 18-05**. Motion seconded by Councilman Wingert. Motion carried.

OLD BUSINESS

No Old Business was brought forth

COMMUNICATIONS

No Communications were brought forth

PRESENTATION OF THE BILLS

*4) Vice-President Spackman made a motion that the Borough pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

ADJOURNMENT

*5) Councilman Thomas made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilman Gui. Motion carried. Meeting adjourned at 7:43 p.m.

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Secretary

1.Minutes
2.Treasurer's Report
3.Police Pension Plan
4.Bills
5.Adjourn