

PAXTANG BOROUGH

2019 BUSINESS PRIVILEGE LICENSE

Dear Business Owner,

In an effort to better serve you, the process for the 2019 Paxtang Business License has been changed. From now on the Business Privilege License will be sent to you using the prior years information, if any of the information is incorrect please provide the updated information as defined below, and a new license will be created and sent to your attention. If you are an owner of rental property you will also need to complete a 'Status of Occupancy Report, the report can be found on Paxtang Borough Website at <http://www.paxtang.org/services> Or Paper copies may be obtained at the Borough Building located at 3423 Derry Street, or at the Tax Collectors Office located at 3408 Rutherford Street.

The 2019 Business Privilege Tax License fee is due by January 31, 2019.

Business Privilege License not required due to either Business no longer operating or Rental Unit had been sold.

Borough Ordinance No. 470, "Section 3-2001 et seq., of the Code of Ordinances," provides that any person desiring to conduct or to continue to conduct any business, within the Borough of Paxtang, shall file with the Borough Tax Collector an application for a BUSINESS PRIVILEGE LICENSE and shall pay a fee of **FIFTEEN (\$15.00) DOLLARS for EACH license**. In cases where more than one place of business is conducted, a separate license shall be issued for each place of business.

The license shall be conspicuously posted in the place of business for which the license is issued and shall remain in effect for the license year January 1 to December 31 of the year of issue.

NO BUSINESS SHALL BE CONDUCTED IN PAXTANG BOROUGH WITHOUT A LICENSE

Persons desiring to conduct or to continue to conduct any business not subject to the Business Privilege Tax as defined in the Ordinance, i.e., non-profit organizations or associations, utilities, banking institutions, cooperatives, etc. shall file with the Borough Tax Collector an application for a Business Privilege License and shall pay a fee of One Hundred (\$ 100.00) Dollars for the initial license and a fee of One Hundred (\$100.00) Dollars renewal thereof.

The Business Privilege Tax is a tax levied for general revenue purposes on the privilege of doing business in the Borough of Paxtang. The license fee is a registration fee to cover costs of administering the regular provision of the Business Privilege Tax Ordinance. The issuance of the license is the means by which the Borough recognizes that a tax payer has paid the administrative fee and has registered a business as required by the Business Privilege Tax Ordinance. The issuance of a license is not an indication that the business complies with provisions of the Zoning Ordinance, the Building Code, Property Maintenance Ordinances or any other Ordinance or law of the Borough of Paxtang or the Commonwealth of Pennsylvania.

Issuance of Business Privilege License does not relieve Licensee of the obligation to comply with ALL other applicable Borough regulations.

OWNER'S or AGENT'S NAME: _____

OWNER'S or AGENT'S MAILING ADDRESS _____

BUSINESS NAME (note if rental then Business Name = Rental Unit): _____

BUSINESS OR RENTAL UNIT ADDRESS: _____

TYPE OF BUSINESS TO BE CONDUCTED ON THE PREMISES: _____

NEW APPLICANT ___ Yes ___ No License Number: _____

BUSINESS PHONE NUMBER: _____ EMAIL Address: _____

IF Tax Exemption Claimed (State basis for Exemption): _____

"I declare under penalty of perjury that this return is made in good faith and that all the information hereon is true and correct."

Signature of applicant _____ Title: _____ Date: ___/___/___

Please make check payable to: **Borough of Paxtang, and include Business License number on the check:**

PLEASE INCLUDE MAIL PAYMENT TO:

**Borough of Paxtang / BPL
3423 Derry Street
Harrisburg, PA 17111**

**Ph. No. 717-561-9839
FAX 717-561-2020**